

USTA League Captain Guide

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League Captain Overview

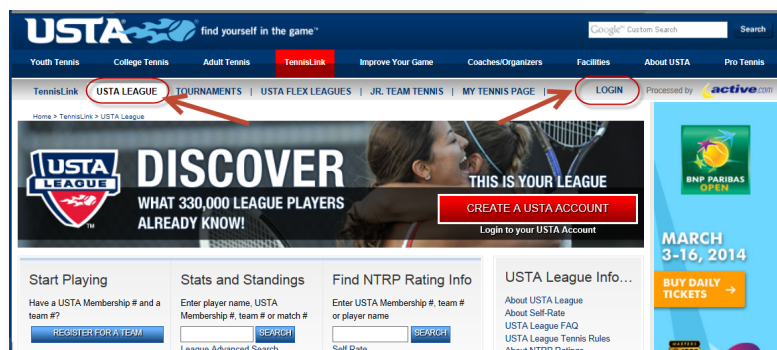
The purpose of this guide is to explain the functionality of the League application on the USTA TennisLink site for League Captains. League Captains can register players and teams, check player records, record scores and manage their team lineups through Team Management. For additional questions regarding registration, league rules, NTRP ratings, appeals or self-rating please reach out to your Local League Coordinator.

Navigate To League Page

Follow the steps below to navigate to the USTA League page on TennisLink:

Note: You will need your **USTA #** or **email address** and **password** to login

1. Navigate to **USTA TennisLink League** page (<http://tennislink.usta.com/Leagues/Common/Default.aspx>)
2. Click **Login**
3. Input **Email Address** or **USTA Account #** and **Password**
4. Click **Login**



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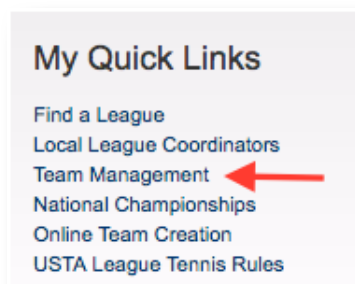
Team Management

Team Management is a tool available in TennisLink to help League Captains and Co-Captains access and manage their teams' preferences, lineups, roster and other important information.

Navigate to Team Management

To access the Team Management page, follow the steps below:

1. Login to TennisLink Leagues Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**



- **Note:** The team management page will display all the teams that you are listed as a captain or co-captain for in the **Teams I Captain or Co-Captain** area

Team Preferences

As a Captain or Co-Captain, you can adjust team settings, determine email settings and display messages to your team or to the public on the Team Preferences page. Follow the steps below to navigate to this page:

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. In right corner, click **Set Team Preferences**
5. Input team preferences

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Team Preferences

The screenshot shows the 'Team Preferences' form. It has two text input fields at the top: 'Message for Team:' and 'Message for Public:'. Below these are three rows of checkboxes. The first row is 'Email published detail lineups:' with checkboxes for 'Scheduled Players', 'Alternates', and 'Unassigned Players'. The second row is 'Display detail lineups:' with the same three checkboxes. The third row is 'Reminder - Email detail lineups:' with the same three checkboxes. Below the checkboxes is a dropdown menu for '# Days Before Match to Send Reminder:' with the value '2' selected. At the bottom are two buttons: 'SAVE PREFERENCES' and 'Cancel'.

- **Note: Message for Team** is only visible to your team and displayed on the team page and in your match lineup emails. **Message for Public** is visible to all users and will be displayed on the Match Summary tab and Stats and Standings page
- **Note: All players must be logged in to access the link in the lineup emails. The settings for Email published detail lineups and Display detail lineups should match**
- **Note: For # Days Before Match to Send Reminder, the range is from 0-7. Enter 0 for the system to send a reminder email on the day of the match or 7 for the system to send a reminder 7 days before the match date**

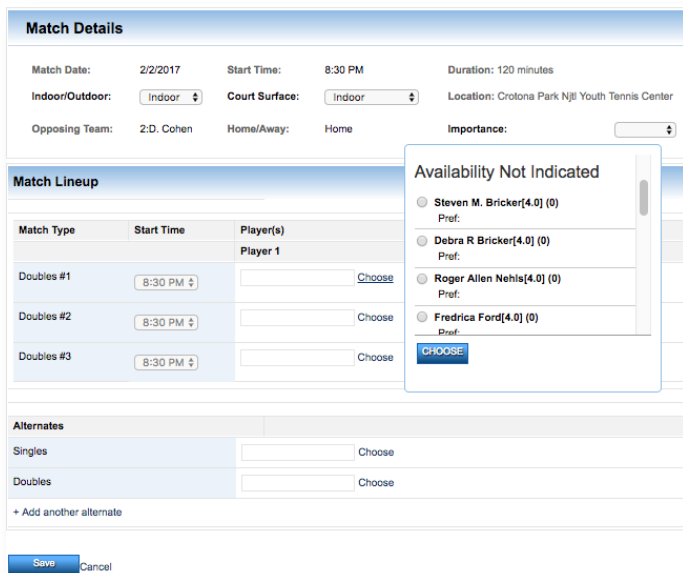
6. Click **Save Preferences**

Match Lineups

The Team Management page also allows you to view, input and edit match lineups. You can also add announcements or a reschedule message if needed. Follow the steps below to view and or edit match lineups:

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. Under Match Lineups, click **Match Date**
5. Input or edit **Match Details/Match Lineup**

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Match Details

Match Date: 2/2/2017 Start Time: 8:30 PM Duration: 120 minutes
Indoor/Outdoor: Indoor Court Surface: Indoor Location: Crotona Park NJII Youth Tennis Center
Opposing Team: 2.D. Cohen Home/Away: Home Importance: [dropdown]

Match Lineup

Match Type	Start Time	Player(s)	Player 1
Doubles #1	8:30 PM		Choose
Doubles #2	8:30 PM		Choose
Doubles #3	8:30 PM		Choose

Availability Not Indicated

- ☐ Steven M. Bricker[4.0] (0)
Pref:
- ☐ Debra R Bricker[4.0] (0)
Pref:
- ☐ Roger Allen Nehls[4.0] (0)
Pref:
- ☐ Fredrica Ford[4.0] (0)
Pref:

Alternates

Singles [input] Choose

Doubles [input] Choose

+ Add another alternate

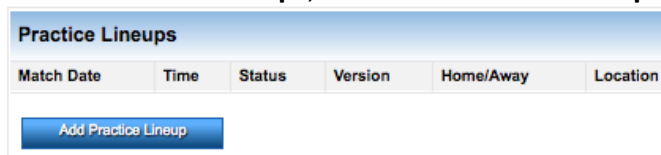
Save Cancel

6. Click **Save**

Practice Lineups

Captain and Co-Captains can create Practice Lineups through Team Management as well. Follow the steps below to create a practice lineup:

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. Under **Practice Lineups**, click **Add Practice Lineup**



Practice Lineups

Match Date	Time	Status	Version	Home/Away	Location
------------	------	--------	---------	-----------	----------

Add Practice Lineup

5. Under **Match Details**, input **Match Date** and **Start Time**
6. Under **Match Lineup**, hover over **Choose**
7. Select player
8. Click **Choose**
9. When done, click **Save**

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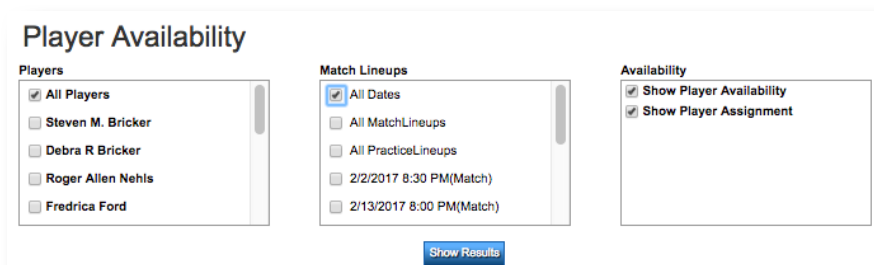
Player Availability

Captains can also view and set player availability in the Team Management area. To view individual player preferences and availability details, hover cursor over the player's name in the Players list. To view availability of multiple players, follow the steps below:

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. In **Players** area, click **View Team Player Availability**



5. Select **Players**
6. Select **Match Lineups**
7. Select **Availability**
8. Click **Show Results**

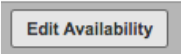


Update Player Availability

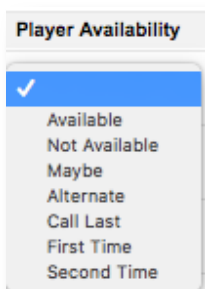
Captains can also help players indicate their play availability in the Team Management area. Follow the steps below to update a player's availability:

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. In **Players** area, click **View Team Player Availability**
5. Under **Match Lineups**, click **player name**
6. Click **Edit Availability**

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A rectangular button with a thin border and a light gray background. The text "Edit Availability" is centered in a dark gray font.

7. Choose **Player Availability**



8. When finished, click **Update Availability**

Emailing Players

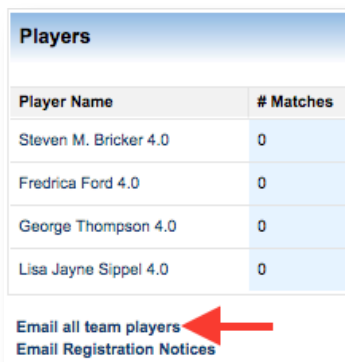
There are two ways for Captains and Co-Captains to communicate with players on their teams. The first is through the Email all team players link. The second is through TennisLink's Communication Center. Additionally, there is the Email Registration Notices feature that will allow Captains to reach out to players from previous teams and encourage them to register for a current team.

Email All Team Players

The Email all team players feature will pull up each player's default email address and populate them in the To: field of your default email program. You can remove or add any additional email addresses before sending out your message.

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. Scroll down
5. Under **Players** box, click **Email all team players** link

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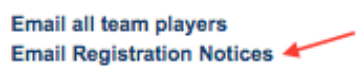
Players	
Player Name	# Matches
Steven M. Bricker 4.0	0
Fredrica Ford 4.0	0
George Thompson 4.0	0
Lisa Jayne Sippel 4.0	0

Email all team players
Email Registration Notices

Emailing Players for Upcoming Registration

The Email Registration Notices feature allows Captains to email players from previous teams and encourage them to register for a current team. The link will show a pop-up box with a list of player's previous teams. Once a team is selected, you can view and choose which players to email.

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Team Management**
3. Under **Teams I Captain or Co-Captain**, click team name
4. Scroll down
5. Under **Players** box, click **Email Registration Notices**



Email all team players
Email Registration Notices

6. In pop-up, select old team
7. Click **Update Player List**
8. Under Team Players, select all players or choose specific players
9. Input **Additional Comments**
10. Click **Send Email**

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Mail Players for upcoming registration

Captain's Teams:

<input type="checkbox"/>	Team Name	Team #	Champ Year
<input type="checkbox"/>	2-BrickertFord	1002193490	2017
<input checked="" type="checkbox"/>	2-BrickertFord	1002120066	2016
<input type="checkbox"/>	4-BrickertFord	1002151685	2016
<input type="checkbox"/>	A Team 4-BrickertFord	1002095275	2016

Team Players:

<input checked="" type="checkbox"/>	Player Name	Rating Type	NTRP Level
<input checked="" type="checkbox"/>	Ariane Qureshi	C	3.5
<input checked="" type="checkbox"/>	Daniel Cohen	C	4
<input checked="" type="checkbox"/>	Debra R Bricker	C	4
<input checked="" type="checkbox"/>	Eric Frischman	C	4.5
<input checked="" type="checkbox"/>	Eva M. Lesniak	C	3.5
<input checked="" type="checkbox"/>	Fredrica Ford	C	4
<input checked="" type="checkbox"/>	George Thompson	C	4

Additional Comments:

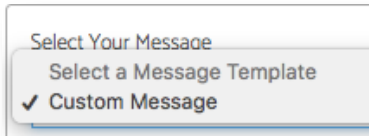
Send Messages through Communication Center

Communication Center is a feature that allows Captains to communicate efficiently with team members or other captains within their League. The advantage of using the Communication Center is the information will be up to date and captains/players are able to choose whether they want to receive league messages.

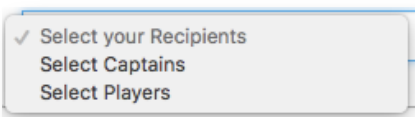
Note: If players have chosen to receive league messages, that team will be displayed under **USTA LEAGUES**. To change teams, click the **Change** link. Teams will not be available if players have not opted-in to receive messages

1. Login to **TennisLink Leagues** Homepage (<http://tennislink.usta.com/Leagues/Common/>)
2. Under **My Quick Links**, click **Communication Center**
 - **Note:** If accessing Communication Center for the first time, input **Sender Information:** email address and cell phone number
3. Under **Select Your Message**, choose **Custom Message**

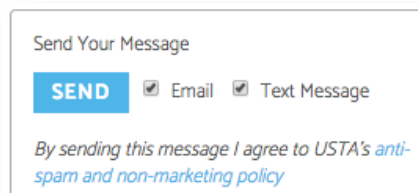
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4. Type or paste message
5. Under **Select Your Recipients**, select **Captains** or **Players**



6. **Select All** or select specific players/captains
7. Indicate **Email and/or Text Message**
8. Click **Send**



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Team Summary Page

When looking for team Stats and Standings, the Team Homepage or Team Summary page displays a lot of important information about the team and the league in which the team is located. The top row of this page shows the Team Name, Section, District/Area, League and Flight information. The second half of the page shows the Team Standings, Team Matches, Players and indicates whether the team advanced to League Championships. Players can view, enter match scores and print blank scorecards from this page as well.

Team: M18FG Victorious Secrets [Link to this Page](#)

[Follow This Team](#) | [Send to Excel](#) | [Print Report](#)

Section USTA/SOUTHERN	District/Area SOUTH CAROLINA - SC - ROCK HILL-MCTL	League 2016 USTA Adult League 18 & Over - MCTL	Flight Adult Women 18 & Older - 4.5
Captain Francine Goodman 704-694-0772 MFGoodman@live.com	Co-Captain Kimberly Ozmon 803-325-4022 kimozmon@gmail.com	Facility Rock Hill Tennis Center 897 Maplewood Ln Rock Hill SC 29730	League Date 03/14/2016 - 05/08/2016
Admin's Message: Captain's Message:			

Team Summary | [Match Summary](#) | [Match Schedule](#) | [Player Roster](#) | [Captain's Report](#)

Team Standings

Match Win Criteria: Team Wins

Team Name	Wins*	Losses	Indiv. Wins	Indiv. Losses	Sets Lost	Games Lost
M18JV Aces	6	0	27	3	10	167
M18FG Victorious Secrets	0	6	3	27	55	330

Team Matches

Mouse over the date field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score

Date	Opponent	Result	Date	Opponent	Result
3/14/2016	M18JV Aces	Lost 1-4 Confirmed	4/4/2016	M18JV Aces	Lost 1-4 Confirmed
3/21/2016	M18JV Aces	Lost 1-4 Confirmed	4/11/2016	M18JV Aces	Lost 0-5 Confirmed
3/28/2016	M18JV Aces	Lost 0-5 Confirmed	4/18/2016	M18JV Aces	Lost 0-5 Confirmed
R-Rescheduled					

Players

Player Name	NTRP	Player Name	NTRP	Player Name	NTRP
Francine Goodman	4	Katy Heide	4.5	Kimberly Ozmon	4
Brantlee Green	4.5	Blythe Hooker	4.5	Brenda Usina	4
Samantha Zigmont	4	Sue McMullin	4	Joyce G. Crowley	4
Linda M. Beston	4.5	Cynthia Staton	4	Lisa M Hostl	4.5

Championship Advancements

This team did not advance to any 2016 Championships.

Team Name and
Location
Information

Team Captain,
Co-Captain &
Facility

Team Standings

Team Matches

Player Roster

Championship
Advancements

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Match Summary

The next tab on the team homepage is the Match Summary page. This page provides an overview of the team's schedule and displays the Match ID's, scheduled match dates and times, match details (team ID's, home and away teams) and team/match result count(s).

Note: This page shows the **Match Points** as well as the **Match Status** at a quick glance

Team Summary


Match Summary

Match Schedule

Player Roster

Captain's Report

Match Summary by Team Report As of 03/23/2017 3:20 PM EST

 Mouse over the Match ID field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score

USTA Section	USTA District	Local League / League Type	Team NTRP/Gender	Flight Name
USTA/EASTERN	METROPOLITAN REGION	2017 18&Over Mixed Bronx	8.0/X	8.0 Mixed

Match ID	Schedule Date	Schedule Time	Home Team	Team ID	Visiting Team	Team ID	Match Points		Match Status
							Home	Visitor	
1005769191	2/2/2017	8:30 PM	1:Bricker/Ford	1002220756	2:D. Cohen	*****	0	0	No Team Reported
1005769193	2/13/2017	8:00 PM	3:Juan/Dawes	*****	1:Bricker/Ford	1002220756	0	0	No Team Reported
1005769194	2/16/2017	8:30 PM	2:D. Cohen	*****	1:Bricker/Ford	1002220756	0	0	No Team Reported

Match Schedule

The Match Schedule tab is similar to the Match Summary page in that it provides the dates and times of all the matches for the team. In addition, this page will also list the captain and co-captain's name and contact information as well as the Facility/Site Match location. This page allows captains to view scores, enter scores, confirm scores as well as print blank score cards.

Team Summary	Match Summary	Match Schedule	Player Roster	Captain's Report			
Match Schedule by Team Report As of 03/23/2017 3:20 PM EST							
i Mouse over the Match ID field to take action on the match. View Score, Enter Score, Confirm Score, Print Blank Score							
USTA Section	USTA District	Local League / League Type	Team NTRP/Gender	Flight Name			
USTA/EASTERN	METROPOLITAN REGION	2017 18&Over Mixed Bronx	8.0/X	8.0 Mixed			
Match ID	Schedule Date	Schedule Time	Home Team	Captain/Phone	Visiting Team	Captain/Phone	Facility/Match Site
1005769191	2/2/2017	8:30 PM	1:Bricker/Ford	Debra R Bricker 917-974-8480 Fredrica Ford 917-640-2536	2:D. Cohen	Daniel Cohen 914-450-6103	Crotona Park Nj/I Youth Tennis Center
1005769193	2/13/2017	8:00 PM	3:Juan/Dawes	Sherron Dawes 914-771-5950	1:Bricker/Ford	Debra R Bricker 917-974-8480 Fredrica Ford 917-640-2536	New York Tennis Club Indoors

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Player Roster

If you are a captain of a league team you will have access to the team's player roster. This page displays the player's USTA #, name, contact information along with the links to their matches and results. To get to this page, follow the steps below:

1. Login to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Navigate to your team's **Team Summary** page
3. Click **Player Roster** tab
4. Click desired player to view match results

Team Summary

Match Summary

Match Schedule

Player Roster

Captain's Report

Player Roster By Team Report As of 09/08/2016 2:31 PM EST

Team Name	Team Number	Season Start	No. Players	
M18FG Victorious Secrets	7041133417	3/14/2016	12	
USTA Section	USTA District	Local League / League Type	Team NTRP/Gender	Flight Name
USTA/SOUTHERN	SOUTH CAROLINA	2016 USTA Adult League 18 & Over - MCTL	0.0/F	Adult Women 18 & Older - 4.5
Facility Name		Facility Address		
Rock Hill Tennis Center		897 Maplewood Ln Rock Hill SC 29730		
Captain Name	Captain Home Phone	Captain Address	Captain E-Mail Address	
Francine Goodman	704-604-0772	8025 Windjammer Dr Tega Cay, SC 29708	MFGoodman@live.com	

Usta#	Expiry Date	Player	Player ID	Address	Phone no	NTRP/Rating Date	Matches Played	Wins by Default
922735894	4/30/2018	Francine Goodman	11	8025 Windjammer Dr Tega Cay, SC 29708	704-604-0772	4 C 12/31/2015	3	0
11690490	3/31/2017	Brantlee Green	12	7722 Seton House Ln Charlotte, NC 28277	704-641-6947	4.5 C 12/31/2015	5	0

Team Captain's Report

The Captain's Report is only available to captains of the league. This report contains personal information for the team's players that may include address, phone number and email. The captain must be signed in to TennisLink to view this report. To access this report, follow the steps below:

1. Login to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Navigate to desired team's **Team Summary** page
3. Click **Captain's Report**

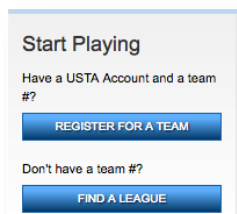
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FAQ's:

Register For A Team

There are two ways players can register for teams through TennisLink: register with the team # or find a league to register to. Follow the steps below to help a player register for a team where the player has been given a team #:

1. Login to **TennisLink Leagues Homepage** (<http://tennislink.usta.com/Leagues/Common/Home.aspx>)
2. Under **Start Playing**, click **Register For A Team**

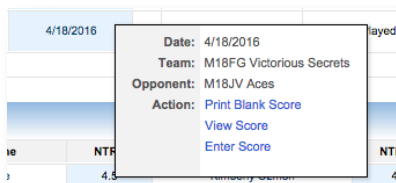


3. Verify **USTA Account #, Phone Number** and **Email Address**
4. Enter **Team #**
 - **Note:** *If you are the captain of the team, check the box for **Are you the captain?***
5. Click **Continue**
6. Finish checkout to complete registration

Print Blank Score Card

To print a blank score card for your league match, follow the steps below:

1. Navigate to **Team Summary** page
2. Hover over match
3. Click **Print Blank Score**



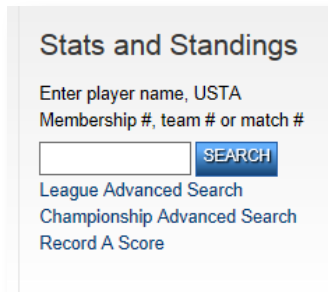
4. From new pop-up, right click to print

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Enter/View A Score

From the Team Summary page, you can view a specific match score or enter scores by following the steps below:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, input **team #** in search box



The screenshot shows a search box titled "Stats and Standings". Below the title, it says "Enter player name, USTA Membership #, team # or match #". There is a text input field followed by a blue "SEARCH" button. Below the button, there are three links: "League Advanced Search", "Championship Advanced Search", and "Record A Score".

3. Click **Search**
4. On Team Summary page, hover over **Match ID**
5. Click **View Score** or **Enter Score**



The screenshot shows a table with match data. A row is highlighted with a date of "4/18/2016". A dropdown menu is open over the "Match ID" column, showing the following information: "Date: 4/18/2016", "Team: M18FG Victorious Secrets", "Opponent: M18JV Aces", and "Action: Print Blank Score", "View Score", "Enter Score".

6. Input **Date Match Played**
7. Input required fields: **players, winners, scores and match status**
8. Click **Next**

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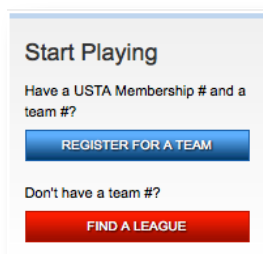
Overview of League Searches

There are three main search functions on the Leagues homepage: **Find A League**, **Stats and Standings** and **NTRP Rating Information**. These search functions include search functionality by player name, USTA #, team # and match #.

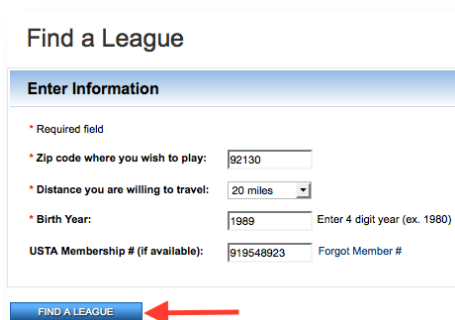
Find A League

If a player wants to register for a league but does not have a team number, they can use the find a league feature to get more information on the league before registering. Once they submit the form a coordinator or captain will receive their contact information. Players can follow the steps below to perform a league search and request more information:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Start Playing**, click **Find A League**

A screenshot of the 'Start Playing' section of the website. It features a blue button labeled 'REGISTER FOR A TEAM' and a red button labeled 'FIND A LEAGUE'. The text 'Have a USTA Membership # and a team #?' is above the blue button, and 'Don't have a team #?' is above the red button.

3. Input required fields:
 - **Zip code**
 - **Distance willing to travel**
 - **Birth year**
4. Click **Find A League**

A screenshot of the 'Find a League' form. The form has a title 'Find a League' and a section 'Enter Information'. It contains several input fields: 'Zip code where you wish to play:' with the value '92130', 'Distance you are willing to travel:' with a dropdown menu showing '20 miles', 'Birth Year:' with the value '1989' and a note 'Enter 4 digit year (ex. 1980)', and 'USTA Membership # (if available):' with the value '919548923' and a link 'Forgot Member #'. At the bottom, there is a blue button labeled 'FIND A LEAGUE' with a red arrow pointing to it.

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- From **Search Results** page, select desired league
- Click **Next**

League Search Results
2 leagues match your search criteria. Select the leagues you are interested in and click Next to request additional information about registration. [Search again.](#)

Filter Results

Gender: Any Starts: Before League Type: Any Level: 4.5

Apply Filters

League	Registration Dates	Season Dates	District	Area	League Type	NTRP Levels	I'm Interested! check/uncheck all
2016 Adult 18 & Over - SD	02-02-2016 to 04-09-2016	04-10-2016 to 06-26-2016	SAN DIEGO	SAN DIEGO	Adult 18&Over	4.5	<input type="checkbox"/>
2016 Adult 18 & Over - SDNC	02-02-2016 to 04-09-2016	04-10-2016 to 06-26-2016	SAN DIEGO	SAN DIEGO	Adult 18&Over	4.5	<input type="checkbox"/>

*Note: League results may show leagues outside of your search area due to the individual league radius settings.

Next

Note: League results may show leagues outside of your search area due to the individual league radius settings

- Input required fields:
 - Name
 - Gender
 - Email
 - Phone
 - Zip
- Click **Submit**

Request More Info
You have indicated interest in the following 1 league(s).

League	Registration Dates	Season Dates	District	Area	League Type	NTRP Levels	Remove
2016 Adult 18 & Over - SD	02/02/2016 to 04/09/2016	04/10/2016 to 06/26/2016	SAN DIEGO	SAN DIEGO	Adult 18&Over	4.5	

Fill out the form below to request info about joining a team. A League Coordinator or Team Captain will be in touch shortly!

Player Information

* Required field

* Name:

* Gender:

* Email: Indicate the email address where you'd like to be contacted.

* Phone: Indicate the phone number where you'd like to be contacted.

* Zip:

USTA Membership #: Forgot Member #

Willing to play up one NTRP Level? ☐

Additional Information

Additional Information:

SUBMIT Cancel

USTA League Captain Guide

Find Stats and Standings

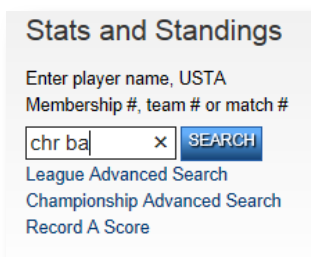
The League Stats and Standings simple search allows you to quickly find player records, team results and match history. Users can search for Stats and Standings through player name, player USTA #, team number or match number.

Search By Player Name or USTA

Users can enter the first and last name or USTA # of a player to bring up their league play records and history. Follow the steps below to perform a Stats and Standings search by player name or USTA #:

Note: The search can be run with as few as two letters for first and last name or at least three letters for the last name. The search results will include all players whose name starts with the letters that are inputted

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, enter **USTA Membership #** or **player name** in search box
3. Click **Search**



4. To view a specific player's results, click on their name

2702 Matches were found for "chr ba"

Player Records

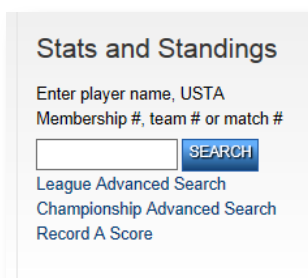
2014 League Play Records (29)		
Name	City, State	Teams - League - Flight
Chris Ann Batory	Vacaville, CA	LAKERIDGE TC 40AW3 5B - 2014 ADULT 40&Over - Reno - Women's 3.5
Chris Bakker	Chicago, IL	A18&O 3.5m Midtown-Chi Kinney Sun 12 \$20 - CDTA Early Start Adult 18 & over - CDTA 18 & Over M 3.5 ESL
Chris Bayer	Dallas, TX	Royal Oaks/Clark W3.5 - 2014 DTA 40 & over Age Group W Thursday - Women 3.5
Chris E. Baca	Albuquerque, NM	NNM3 5M40+_Rising_Tan - 2014 USTA Adult 40 & Over League - NNMD - 3.5 Men
Chris J. Bailey	Albuquerque, NM	NNM4 5M40+_Hull_JC - 2014 USTA Adult 40 & Over League - NNMD - 4.5+ Men
Chris T Barry	Bellevue, WA	BC Whitaker - 2014 Mixed 18 & Over - 7.0
Chrissy W. Baker	Marietta, GA	Sandy Springs TC (Heidi Fischler)* - USTA Atlanta Winter - 18 & Over Business Women - Regular - 4.5 Women (Wanda Loggins)
Chrissy W. Baker	Marietta, GA	Sandy Springs TC (Heidi Fischler)* - USTA Atlanta Summer - 18 & Over Business Women - Regular - 4.5 Women

USTA League Captain Guide

Search By Team Number

Users can search for team and player information through the team number; the search results will bring up the league and flight information for the team along with a link to the team's Team Summary page. Follow the steps below to perform a Stats and Standings search by team number:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, input **team #** in search box

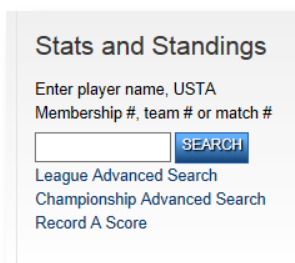


3. Click **Search**

Search By Match

In order to search for Stats and Standings with the match #, you will need to know the match number. Follow the steps below to perform a Stats and Standings search with a match #:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, input team #
3. Click **Search**

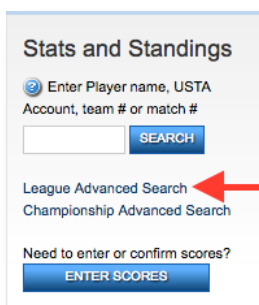


USTA League Captain Guide

League Advanced Search

The League Advanced Search can be used to find player, team, flight, league, match and Championships information. The link automatically goes to the Stats and Standings Advanced Search page so users can begin their search. The **Search For Team, Flights or Leagues** search feature is an effective tool for players to stay updated on team results. Follow the steps below to navigate to League Advanced Search For Team, Flights or Leagues tab:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, click **League Advanced Search**



Stats and Standings

Enter Player name, USTA Account, team # or match #

SEARCH

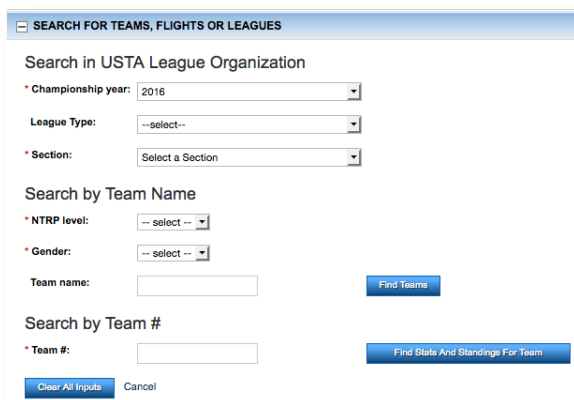
League Advanced Search

Championship Advanced Search

Need to enter or confirm scores?

ENTER SCORES

3. Click **Search For Teams, Flights or Leagues**
4. Input *required information to complete search



SEARCH FOR TEAMS, FLIGHTS OR LEAGUES

Search in USTA League Organization

* Championship year: 2016

League Type: --select--

* Section: Select a Section

Search by Team Name

* NTRP level: --select--

* Gender: --select--

Team name: Find Teams

Search by Team #

* Team #: Find Stats And Standings For Team

Clear All Inputs Cancel

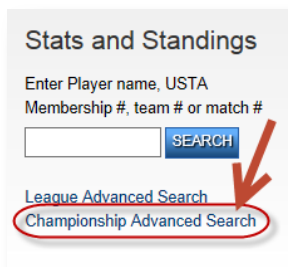
- **Note:** Championship Year automatically defaults to current year

USTA League Captain Guide

Championship Advanced Search

Championship Advanced Search is another effective tool to find players' find information from past and current League Championships. Follow the steps below to get to the Championship Advanced Search page:

1. Navigate to **TennisLink Leagues Homepage** <http://tennislink.usta.com/Leagues/Common/>
2. Under **Stats and Standings**, click **Championship Advanced Search**



3. Input *required information to perform search

A screenshot of a web form titled "SEARCH FOR CHAMPIONSHIPS". The form contains several dropdown menus. The first section is "Select Championship Year..." with a dropdown menu showing "2016". The second section is "Search Championship by..." with four dropdown menus: "League Type:" (showing "--select--"), "NTRP:" (showing "-- select --"), "Gender:" (showing "-- select --"), and "Level:" (showing "--Championship Level--").

- **Note:** The Championship Year automatically defaults to current year

USTA League Captain Guide


NTRP Rating Information

National Tennis Rating Program (NTRP) is a classification system developed to identify and describe the general characteristics of thirteen levels of tennis playing ability. The USTA uses the National Tennis Rating Program (NTRP) for determining levels of competition for USTA League.

To find more information on NTRP guidelines and levels, follow the steps below:

1. Navigate to **USTA League NTRP** page (<https://www.usta.com/Adult-Tennis/USTA-League/ntrp/>)
2. Click **Experienced Player Guidelines** link

GUIDELINES



Above all, tennis should be fun. Players can get the most enjoyment from the sport by playing with others of a similar level for more compatible matches.

Designed simply as a guide, the rating categories may be adjusted depending on your competitive ability or as your skills change. Ultimately, your rating is based on your match results.

If you are unsure of your level, choose the higher level of play.


Here are some handy tools to review at any time:

- [Experienced Player Guidelines](#)
- [Characteristics](#)
- [Self-Rate Questionnaire in English and en español](#)

To view information on NTRP level characteristics, follow the steps below:

1. Navigate to **USTA League NTRP** page (<https://www.usta.com/Adult-Tennis/USTA-League/ntrp/>)
2. Click **Characteristics** link

GUIDELINES



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